

**Minutes of the Special Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: January 15, 2015 @ 9:00 a.m.**

The Board of Managers of the Two River Watershed District held a special meeting beginning at 9:00 a.m. on Thursday, January 15th, 2015 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Roger Anderson, Secretary Jon Vold, Treasurer Darrel Johnson, Paul Olsonawski, Allen Brazier, & Daryl Klegstad. Vice President Jim Kukowski was absent.

Others present included District Administrator Dan Money and District Technician Matt Thompson.

The meeting was called to order by President Anderson. It was noted that the purpose of the meeting was to discuss several items regarding the *Rules of the Two Rivers Watershed District*, along with other business of the District.

Discussion was held regarding the 'Klondike Clean Water Retention Project #11'. A Project Work Team meeting for the Design Subcommittee and for the NRE Subcommittee was held on Wednesday, January 14, 2015. Several ideas for the design and construction phases of the impoundment were discussed at these meetings. It was suggested that the Board of Managers hold a meeting with project engineer Nate Dalager to provide to him guidance and input into the design and phasing from the Board. This meeting was scheduled for 9:30 am on Wednesday, January 21, 2015 at the District office.

The *Rules of the Two Rivers Watershed District* were reviewed. Over the past few years, there have been several enforcement issues, and it has become apparent that the Rules may need some updating. Several specific instances were reviewed.

Manager Brazier presented his ideas for updates needed and items to be discussed, as follows.

- Page 6, section 4.1 (B): The current after the fact permit fee is \$100. Brazier suggested that this be changed to a minimum \$500 fee plus field inspection fees and other costs to be determined by the Board.

The Board of Managers deliberated the matter and is of the opinion that the fee should be set at a minimum of \$500. In addition, field inspection fees should be charged for District employee time, District manager time, mileage, engineering consultant fees, and surveying/inspection.

- Page 8, section 4.5 (E); This section allows the District to require bonds be submitted with permit applications, in order to ensure that the work permitted is completed. Brazier questioned if bonds should be required, and if so when?

The Board discussed the issue, and preferred that the language that is in the Rules is adequate. It enables the requirement of a bond. The Board did not further decide when or what criteria would trigger the bond requirement.

- Page 11, section 9.3; Brazier posed the question whether the District should be charging contractors any fees or penalties for doing work if a permit has not been issued.

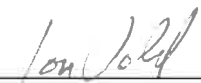
The Board discussed but did not definitively decide whether contractors should be held liable. It was decided to leave the language that is in the rule as is.

- Culvert Sizing; Brazier brought up for discussion culvert sizing and after the fact permits. On the issue of after the fact permits, the District in the past has determined that if a culvert was put in but was too big, the permittee was allowed to weld a plate over one end to reduce the size of the culvert down to what was permitted in conformance with the culvert sizing policy, instead of digging up the culvert and replacing it with the correct size. Brazier would like to see that practice be ended and a requirement be made that the correct size culvert be installed. This would ensure that the welded plates are not cut off or over time fall off. The Board of Managers concurred.

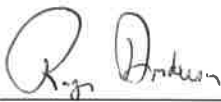
Discussion was held regarding what parts of the Rules can be changed simply by a Board motion or resolution, and what needs to follow MN Statute 103D and do an official amendment. Money was directed to discuss with attorney Jeff Hane and report to the Board at the next regular meeting in February.

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Jon Vold, Secretary



Roger Anderson, President